Legionella Log Book (UK) · Start here

12 fillable A4 legionella and water temperature record sheets for UK premises · PHKSheets · PHK MEDIA LTD

What you downloaded

- Legionella-Log-Book-UK-BLANK.pdf — 12 fillable sheets: type on screen or print and fill in by hand
- Legionella-Log-Book-UK-EXAMPLE.pdf — the same sheets filled in for a fictional shared house (Elm Road Shared House)
- This Start-here.pdf

Open and use

1. Look through the EXAMPLE first to see what good records look like, including readings out of range and what was done about them.
2. To fill in on screen: open the BLANK PDF in a free PDF reader such as Adobe Acrobat Reader (computer, tablet or phone), Apple Preview on a Mac, or Microsoft Edge / Google Chrome. Click a box and type; click a tick box to tick it.
3. Save a copy for each year (for example "Legionella log book 2027.pdf") so the BLANK stays empty for next time. In a web browser use Download or Save, not Print, to keep what you typed.
4. To use on paper: print the sheets you need on A4 (choose "Actual size" or "Fit"; sheets 1, 2, 9 and 12 are portrait, the rest landscape). Print extra copies of the log sheets as you need them.
5. Sheet 1: add your premises, water system and contacts. Sheet 3: list every outlet once and mark the sentinels (nearest and furthest) and any little-used outlets.
6. Do the checks on Sheets 4 to 10 and initial each one. Write every reading outside the target, and every fault, on Sheet 11 with what you did and the re-test result.
7. Sheet 12: note your legionella risk assessment, reviews and contractor visits. HSE advises keeping monitoring records for at least 5 years.

Good to know

- Dates are DD/MM/YYYY. The log book is not a legionella risk assessment and does not replace work by a competent person. If your risk assessment or water treatment contractor gives different checks or frequencies, follow them.

Pairs well with (sold separately)

Pro Legionella Temperature Log (Excel & Google Sheets) → https://www.etsy.com/uk/listing/4602189593

UK Landlord Compliance Tracker → https://www.etsy.com/uk/listing/4601566219

Health & Safety Compliance Pack → https://www.etsy.com/uk/listing/4601974234

Targets and frequencies follow HSE guidance: HSG274 Part 2 (Table 2.1) and the HSE legionella web pages for landlords and on hot and cold water systems (checked 03/11/2026). Independent template, not affiliated with HSE. © PHK MEDIA LTD · For use in your own business or premises. Please don't share or resell the files.